



## ABORIGINAL LEGAL SERVICES

*Gaa kina gwii waabamaa debwewin · All those who seek the truth*

<b>Job Title:</b>	<b>Facilitator – Dreams from Growing Children</b>	<b>Travel Required:</b>	Toronto
<b>Location:</b>	Toronto, In Person	<b>Position Type:</b>	Full-Time, Contract
<b>Job Band:</b>	3	<b>Salary Range:</b>	\$52,530 to \$ 55,762
<b>Reports to:</b>	Senior Manager, Giiwedin Anang Program	<b>Posting Expires:</b>	May 10 <sup>th</sup> , 2024

### Organizational Overview:

Aboriginal Legal Services, established February 21, 1990, is a recognized leader in developing Indigenous-led justice programming and test-case litigation.

Aboriginal Legal Services (ALS) strengthens the capacity of the Aboriginal community and its citizens to deal with justice issues and provide Aboriginal-controlled and culturally based justice alternatives.

Our dedicated staff is our most valued resource. Compassionate care, teamwork, professionalism, communication, and respect are the values that set ALS apart. This is a unionized position.

### Principles and Beliefs:

Indigenous People require equitable treatment in the justice system, access to the legal and related resources within the justice system, as well as an understanding of the system and their options.

The support required includes advocacy in all areas of the law as well as alternatives which can break the cycles of recidivism and dependency which is all too prevalent.

These alternatives are more effective when they are community controlled and are based on the traditional cultural norms and values of the Indigenous community.

### Job purpose

**Aboriginal Legal Services (ALS)** is seeking a dedicated full-time facilitator for our *Dreams from Growing Children* Parenting Program. This position comes with a 2-year funding contract. This is a unionized role.

**Dreams from Growing Children** is an Indigenous parenting program focused on healthy boundaries and healthy relationships. Participants attend 20 sessions over 60 hours and receive a certificate when they complete the program. The selected facilitator will join the Giiwedin Anang team, playing a pivotal role in the program's success. This individual will oversee the daily operations, facilitating 40 sessions both at our Head Office and within the broader community within Toronto and Peel communities. Additionally, they will provide valuable aftercare support and case management to the parents participating in the program. This role demands exceptional organizational abilities and proficient facilitation skills.

### Duties and responsibilities

#### Program Facilitation:

- Facilitate multiple groups of parents through the 10-week program, ensuring they derive maximum value from our initiative;
- Handle scheduling and coordinating the programming and gatherings to maintain an organized workflow;

#### Client Support:

- Offer support, ensuring parents can integrate learnings into their daily lives;
- Maintain records and cases with efficiency, maintaining the well-being and progress of parents at the forefront;

- Engage in outreach activities, promoting our program and its benefits to potential participants;

**Documentation & Organization:**

- Maintain confidentiality and neutrality regarding all client information;
- Regularly update the case management system, ensuring accurate tracking and documentation;
- Assist the team with intakes, referrals, call logs, and maintain detailed notes within our software;

**Teamwork:**

- Attend and contribute to regular team meetings, ensuring alignment and collaborative problem-solving;
- Guide trainees and students, providing them with relevant administrative tasks and oversight;

**Additional Duties:**

- Be adaptable, taking on other duties as they arise to support the team and the program's objectives;

**Qualifications**

- Prior experience serving or collaborating with Indigenous clients and communities is highly desirable;
- Experience in group facilitation;
- Understanding of Indigenous cultural and legal matters is advantageous.
- Strong critical thinking skills with a commitment to maintaining neutrality and utilizing a strength-based approach in all interactions;
- Familiarity with the Signs of Safety model and an understanding of anti-oppressive practices;
- Ability to establish and maintain healthy boundaries and relationships with all clients, ensuring their trust and confidentiality;
- Experience in case management is preferred;
- Ability to attend employer mandate trainings, and workshops as needed;

**To apply:**

**Applicants who self-identify as Indigenous and meet the requirements of the job posting will be given first consideration in the hiring process**

To apply to this job posting please submit your cover letter and resume with **“Dreams Facilitator”** in the subject line to [hrgeneral@aboriginallegal.ca](mailto:hrgeneral@aboriginallegal.ca) or fax it to (416)408-1568 by no later than **5 pm on May 10<sup>th</sup>, 2024**.

Aboriginal Legal Services is an equal opportunity organization committed to diversity and inclusion. Our goal is to attract, develop and retain highly talented employees from diverse backgrounds, allowing us to benefit from a wide variety of experiences and perspectives. We welcome and encourage applications from all qualified applicants. Accommodations for persons with disabilities required during the recruitment process are available upon request. To request accommodation, please email [Nazaninn@aboriginallegal.ca](mailto:Nazaninn@aboriginallegal.ca).

We would like to thank all applicants for their interest but only those selected for an interview will be contacted.

**Aboriginal Legal Services**