



ABORIGINAL LEGAL SERVICES  
*Gaa kina gwii waabamou debwewin - All those who seek the truth*

<b>Job Title:</b>	Supervised Access Worker	<b>Travel Required:</b>	Occasional- Within Toronto
<b>Location:</b>	Toronto	<b>Position Type:</b>	Permanent, in person
<b>Reports to:</b>	Senior Manager, Giiwedini Anang Program	<b>Posting Expires:</b>	January 17, 2024
		<b>Starting Salary</b>	\$50,000

### Job purpose

Aboriginal Legal Services (ALS) strengthens the capacity of the Aboriginal community and its citizens to deal with justice issues and provide Aboriginal controlled and culturally based justice alternatives. Our dedicated staff is our most valued resource. Compassionate care, teamwork, professionalism, communication, and respect are the values that set ALS apart.

ALS is looking for a Supervised Access Worker for a full time permanent position. This is a unionized position.

The Supervised Access Worker will be a member of the Giiwedini Anang team. The incumbent facilitates the daily operation of the program by coordinating parenting visits and monitoring interactions between children and parents during supervised access hours. They will write reports for the court when necessary. The incumbent will arrange cultural programming with assistance from the Giiwedini Anang Community Council.

Flexibility is required to meet operational needs. The incumbent will work a flexible work schedule of 35 hours per week, which will mainly include evening and weekend hours. The work schedule will be designed to meet the needs of the program and the clients

### General Duties and responsibilities

- Review and schedule the incoming requests for Supervised Access;
- Maintain strict confidentiality and neutrality of all client information;
- Provide continuous supervision to visiting family and their children, monitoring all parent-child interactions during the supervised access hours; provide and maintain a safe environment for children and parents;
- Provide Continuous supervision to visiting family and their children during the supervised access hours;
- Provide Cultural Programming on a weekly basis;
- Document and maintain intakes, referrals, call logs and updating notes in the case management software;
- Schedule and arrange cultural resources, including the Council Volunteers;
- Create and provide access reports for court when requested;
- Open, maintain and close files;
- Participate in regular team meetings;
- Supervise trainees and student placements;
- Provide administration support by reviewing intakes and collecting statistical data from the Case Management Tool;
- Providing outreach and Educational support to clients;
- Organize community development needs;
- Undertake any other duties as assigned, contributing to the overall efficiency and success of ALS;

### Qualifications

- Understanding of families involved in Custody and Access disputes;
- Strong critical thinking, ability to maintain neutrality, and strength-based approach;
- Understanding the Signs of Safety and anti-oppressive practices;

- Graduate of a university or college from a social service program, including ECE;
- Knowledge, experience and understanding of Indigenous cultural and legal issues is preferred;
- Experiences serving or working with Indigenous clients and communities is preferred; including case management and writing skills;
- Availability outside regular office days/hours to meet operational needs;
- Ability to attend employer mandate trainings and workshops as needed;

**Applicants who self-identify as Indigenous and meet the requirements of the job posting will be given first consideration in the hiring process**

**To apply:**

To apply to this job posting please submit your cover letter or a letter of interest with “Supervised Access Worker” in the subject line to [hrgeneral@aboriginallegal.ca](mailto:hrgeneral@aboriginallegal.ca) by no later than **5 pm on Wednesday, January 17, 2024**

Aboriginal Legal Services is an equal-opportunity organization committed to diversity and inclusion. Our goal is to attract, develop and retain highly talented employees from diverse backgrounds, allowing us to benefit from a wide variety of experiences and perspectives. We welcome and encourage applications from all qualified applicants. Accommodations for persons with disabilities required during the recruitment process are available upon request.

To request an accommodation, please email [Nazaninn@aboriginallegal.ca](mailto:Nazaninn@aboriginallegal.ca).

We would like to thank all applicants for their interest but only those selected for an interview will be contacted.

**Aboriginal Legal Services**

Head Office

211 Yonge Street, Suite 500

Toronto, Ontario, M5B 1M4

Tel: 416-408-4041

[hrgeneral@aboriginallegal.ca](mailto:hrgeneral@aboriginallegal.ca)