



ABORIGINAL LEGAL SERVICES
Gaa kina gwii waabamaa debwewin - All those who seek the truth

Job Title:	Giiwedín Anang (Civil) Caseworker	Travel Required:	Minimal travel
Location:	Toronto	Position Type:	Part-Time – 6-Month Contract
Reports to:	Manager, Giiwedín Anang Council	Posting Expires:	1 May 2023
		Compensation:	\$50/per hour based on a 10-hour per week schedule

Job purpose

Aboriginal Legal Services (ALS) strengthens the capacity of the Aboriginal community and its citizens to deal with justice issues and provide Aboriginal controlled and culturally based justice alternatives. Our dedicated staff is our most valued resource. Compassionate care, teamwork, professionalism, communication, and respect are the values that set ALS apart. This is a part-time unionized position.

Duties and responsibilities

- Facilitates Giiwedín Anang Talking Circles for families requiring civil family dispute resolution, primarily focusing on parenting coordination, i.e. custody and access;
- Planning, designing, and delivering talking circles; contacting all parties, scheduling, follow-ups and etc.;
- Fills intake forms for clients and makes appropriate referrals to relevant programs and services, when necessary;
- Participate in file reviews with program supervisors;
- Completes cheque requisitions for Council Volunteers;
- Provides debriefs post circle for council members and supervisors;
- Participate in training, conferences, and relevant meetings;
- Planning of ceremonies and cultural activities;
- Works with the Giiwedín Anang Council Team to improve services and programs;
- Other duties assigned;

Qualifications

- Excellent interviewing and writing skills;
- Ability to work with a wide range of individuals;
- Ability to work independently and manage a regular caseload of clients;
- Knowledge of the family justice system and programs and services available to Indigenous people in Toronto and the surrounding area would be a great asset;
- Be able to work on a number of files at one time;

Applicants who self-identify as Aboriginal and meet the requirements of the job posting will be given first consideration in the hiring process.

To apply to this job posting please submit your cover letter and resume with “Giiwedín Anang Civil Caseworker” in the subject line to hrgeneral@aboriginallegal.ca or fax it to (416)408-1568 by no later than **5 pm on Monday, 1 May 2023**

Aboriginal Legal Services is an equal opportunity organization committed to diversity and inclusion. Our goal is to attract, develop and retain highly talented employees from diverse backgrounds, allowing us to benefit from a wide variety of experiences and perspectives. We welcome and encourage applications from all qualified applicants. Accommodations for persons with disabilities required during the recruitment process are available upon request. To request accommodation, please email Nazaninn@aboriginallegal.ca.

We would like to thank all applicants for their interest but only those selected for an interview will be contacted.