



## ABORIGINAL LEGAL SERVICES

*Gaa kina gwii waabamaa debwewin - All those who seek the truth*

<b>Job Title:</b>	<b>Gladue Writer- Toronto</b>	<b>Travel Required:</b>	Yes
<b>Location:</b>	Toronto	<b>Position Type:</b>	Full Time- Permanent
<b>Reports to:</b>	Senior Manager, Gladue Writer Program	<b>Posting Expires:</b>	Until Filled

### Job purpose

Aboriginal Legal Services (ALS) strengthens the capacity of the Indigenous community and its citizens to deal with justice issues and provide controlled and culturally based justice alternatives. Our dedicated staff is our most valued resource. Compassionate care, teamwork, professionalism, communication, and respect are the values that set ALS apart. This is a unionized position.

### Duties and responsibilities

- Write Gladue Reports for Indigenous offenders awaiting sentencing; work will include interviewing clients, researching relevant issues and developing recommendations for consideration by the court;
- Meet with the accused person or other individuals in order to prepare and write the Gladue Report;
- To liaise with Indigenous and Non-Indigenous resources/service providers for the purpose of preparing a well-organized report;
- Prepare and submit all reports by deadlines as required;
- Attend sentencing hearings for clients,
- Further develop knowledge regarding community resources (Indigenous & non-Indigenous) available to indigenous offenders.
- Other duties as assigned,

### Qualifications

- Excellent interviewing and writing skills;
- Ability to work with a wide range of individuals;
- Ability to work independently and manage a regular caseload of clients;
- Knowledge of the criminal justice system and programs and services available to Indigenous people in the Toronto area;
- Be able to work on a number of reports at one time;
- Be proficient with computer skills including but not limited to: word, internet, excel, etc.;
- Be available for work outside regular office days/hours to meet client needs;
- Valid driving license is preferred;

### To apply:

To apply to this job posting please submit your cover letter and resume with "Gladue Writer" in the subject line to [hrgeneral@aboriginallegal.ca](mailto:hrgeneral@aboriginallegal.ca) or fax it to (416)408-1568

Aboriginal Legal Services is an equal opportunity organization committed to diversity and inclusion. Our goal is to attract, develop and retain highly talented employees from diverse backgrounds, allowing us to benefit from a wide variety of experiences and perspectives. We welcome and encourage applications from all qualified applicants. Accommodations for persons with disabilities required during the recruitment process are available upon request. To request accommodation, please email [Nazaninn@aboriginallegal.ca](mailto:Nazaninn@aboriginallegal.ca).

We would like to thank all applicants for their interest but only those selected for an interview will be contacted.

**Aboriginal Legal Services**