



ABORIGINAL LEGAL SERVICES
Goo kine gwil waabamoo debwewin - All those who seek the truth

Job Title:	Facilitator – Dreams from Growing Children	Travel Required:	Toronto / Peel
Location:	45 Bellwoods Ave	Position Type:	Full time, In-person
Reports to:	Senior Manager, Giiwedim Anang Program	Posting Expires:	November 10, 2023
		Salary	\$48,000

Job purpose

Aboriginal Legal Services (ALS) strengthens the capacity of the Aboriginal community and its citizens to deal with justice issues and provide Aboriginal controlled and culturally based justice alternatives. Our dedicated staff is our most valued resource. Compassionate care, teamwork, professionalism, communication, and respect are the values that set ALS apart.

Aboriginal Legal Services (ALS) is seeking a dedicated full-time facilitator for our *Dreams from Growing Children* Parenting Program. This position comes with a 2-year funding contract commencing on October 12, 2023. This is a unionized role.

Dreams from Growing Children is an Indigenous parenting program focused on healthy boundaries and healthy relationships. Participants attend 20 sessions over 60 hours and receive a certificate when they complete the program. The selected facilitator will join the Giiwedim Anang team, playing a pivotal role in the program's success. This individual will oversee the daily operations, facilitating 40 sessions both at our Bellwoods Ave location and within the broader community within Toronto and Peel communities. Additionally, they will provide valuable aftercare support and case management to the parents participating in the program. This role demands exceptional organizational abilities and proficient facilitation skills.

General Duties and responsibilities

➤ Program Facilitation:

- Lead multiple groups of parents through the 10-week program, ensuring they derive maximum value from our initiative;
- Handle daily operations and the smooth flow of the program both internally and in the community;
- Schedule, coordinate and oversee programming and gatherings to maintain an organized workflow;

➤ Client Support & Management:

- Offer comprehensive aftercare support, ensuring parents can integrate learnings into their daily lives;
- Manage cases with efficiency, maintaining the well-being and progress of parents at the forefront;

➤ Documentation & Organization:

- Uphold strict confidentiality and neutrality regarding all client information;
- Consistently update the case management system, ensuring accurate tracking and documentation;
- Handle intakes, referrals, call logs, and maintain detailed notes within our software;

➤ Teamwork & Supervision:

- Attend and contribute to regular team meetings, ensuring alignment and collaborative problem-solving;
- Guide trainees and students, providing them with relevant administrative tasks and oversight;

➤ Outreach & Networking:

- Engage in active outreach, promoting our program and its benefits to potential participants;
- Network within the community, building relationships and partnerships that increase our program's reach and effectiveness;

➤ Additional Duties:

- Be adaptable, taking on other duties as they arise to support the team and the program's objectives;

Qualifications

- Demonstrated expertise in group facilitation complemented by exceptional interpersonal abilities;
- Strong critical thinking skills with a commitment to maintaining neutrality and utilizing a strength-based approach in all interactions;
- Familiarity with the Signs of Safety model and a deep understanding of anti-oppressive practices;



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- Proven ability to establish and maintain healthy boundaries and relationships with all clients, ensuring their trust and confidentiality;
- Completion of a university or college program in social services or a related field;
- A sound understanding of Indigenous cultural and legal matters is advantageous;
- Prior experience serving or collaborating with Indigenous clients and communities is highly desirable;
- Proficiency in case management and effective written communication;
- Ability to attend employer mandate trainings, and workshops as needed;

Applicants who self-identify as Indigenous and meet the requirements of the job posting will be given first consideration in the hiring process

To apply:

To apply to this job posting please submit your cover letter or a letter of interest with “Supervised Access Worker” in the subject line to hrgeneral@aboriginallegal.ca by no later than **5pm on Friday November 10, 2023**.

Aboriginal Legal Services is an equal-opportunity organization committed to diversity and inclusion. Our goal is to attract, develop and retain highly talented employees from diverse backgrounds, allowing us to benefit from a wide variety of experiences and perspectives. We welcome and encourage applications from all qualified applicants. Accommodations for persons with disabilities required during the recruitment process are available upon request.

To request an accommodation, please email Nazaninn@aboriginallegal.ca.

We would like to thank all applicants for their interest but only those selected for an interview will be contacted.

Aboriginal Legal Services

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