



<b>Job Title:</b>	Giiwedini Anang Council Assistant Trainee	<b>Travel Required:</b>	No
<b>Location:</b>	Toronto	<b>Position Type:</b>	Full-Time, Temporary
<b>Temporary Position Length:</b>	1 year	<b>Salary:</b>	\$22.00 per hour – based on Miziwe Biik's Salary rate for the Fiscal Year
<b>Reports to:</b>	Giiwedini Anang Council Case Supervisor	<b>Posting Expires:</b>	May 14th, 2025

### Organizational Overview:

Aboriginal Legal Services was established February 21, 1990. ALS was formed following a needs assessment by the Native Canadian Centre of Toronto. With approximately 75 dedicated employees, Aboriginal Legal Services is headquartered in Toronto and operates nearly a dozen satellite offices across Ontario. Over the years ALS has become a nationally recognized leader in the development of Indigenous-led justice programming and in test-case litigation. Indigenous People require equitable treatment in the justice system, access to the legal and related resources within the justice system, as well as understanding of the system and their options. The support required includes advocacy in all areas of the law as well as alternatives which can break the cycles of recidivism and dependency which is all too prevalent. These alternatives are more effective when they are community controlled and are based on the traditional cultural norms and values of the Indigenous community.

### Position Summary:

The Giiwedini Anang Council has been on a steady increase in the services provided to Aboriginal families in the GTA. The Giiwedini Anang Council is a Ministry of Children and Youth Services funded Aboriginal approach to Alternative Dispute Resolution. We are funded to help resolve disputes between families in our community and CAS, utilizing members of the local Aboriginal Community to participate in Traditional Talking Circles. Most times this is NCFST. The Council has worked with 6 other regional CAS.

### Duties and responsibilities

- Assist in coordinating Key programming support required, including the scheduling of the functions related to the GAC programs in the Toronto and Peel region, the Dreams from Growing Children Parenting Program, and the Giiwedini Anang Civil facilitator.
- Central Intakes for the program – coordinate scheduling Central Intakes and referrals to the program.
- Assist in coordinating monthly ceremonies, including the weekly sacred fires, monthly releasing ceremonies, sweats, feasts, naming ceremonies and welcoming home ceremonies.
- Assist in scheduling Talking Circles when required.
- Assist and coordinate community meetings, stakeholder meetings and other networking opportunities for the council.
- Assist in planning presentations for the Program Manager.
- Assist in coordinating Giiwedini Anang Civil Family Circles, (Non child welfare disputes)
- Assist and consult with Elders.
- Assist in coordinating ALS Sweat Lodge and Tipi teachings.
- Assist and coordinate Council Volunteer training opportunities.
- The Giiwedini Anang Council Administration Assistant will assist the Program Manager, with all four programs such as Dreams from Growing Children, Giiwedini Anang Toronto, Giiwedini Anang Peel and Giiwedini Anang Civil programs.
- Must be comfortable with high levels of conflict and trauma
- Willingness to take on new tasks and be open to new approaches.
- Candidates should have the ability to perform self-care and be attuned to sensitive situations.

### Qualifications:

- Must be registered with Miziwe Biik and working with an Employment Counselor and reside within the GTA;

- Experience in combining contemporary and traditional counselling approaches to individuals facing multiple barriers, including: poverty, homelessness, addictions, mental health imbalance, trauma survivors, and criminal justice involvement;
- Ability to develop and facilitate therapeutic groups;
- Ability to build partnerships, liaise with various partners and stakeholders;
- Skilled in community presentations;
- Ability to keep statistics, maintain case notes, and develop/complete evaluations for funders;
- Knowledge of non-violent crisis intervention/de-escalation;
- Ability to engage community members through outreach activities;
- Ability to conduct assessments and provide appropriate referrals;
- Some experience conducting various ceremonies to assist in traditional healing approaches;
- Basic Knowledge of the criminal justice system;

### **To Apply:**

To apply to this job posting, please submit your cover letter and resume with “Giiwedín Anang Council Assistant Trainee” in the subject line to [hrgeneral@aboriginallegal.ca](mailto:hrgeneral@aboriginallegal.ca) or fax it to (416) 408-1568.

**Potential candidates must be First Nations, Inuit or Metis and reside within the GTA. Candidates must be registered or eligible to register with Miziwe Biik Aboriginal Employment and Training.**

Aboriginal Legal Services is an equal opportunity organization committed to diversity and inclusion. Our goal is to attract, develop and retain highly talented employees from diverse backgrounds, allowing us to benefit from a wide variety of experiences and perspectives. We welcome and encourage applications from all qualified applicants. Accommodations for persons with disabilities required during the recruitment process are available upon request. To request accommodation, please email [Nazaninn@aboriginallegal.ca](mailto:Nazaninn@aboriginallegal.ca). We would like to thank all applicants for their interest but only those selected for an interview will be contacted.